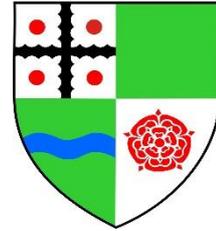


# Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
Parish Office/Meeting Room  
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY  
Telephone: 01257 264854  
Mobile: 07715 637345  
Email: [clerk@claytonlewoods-pc.gov.uk](mailto:clerk@claytonlewoods-pc.gov.uk)  
Website: [www.claytonlewoods-pc.gov.uk](http://www.claytonlewoods-pc.gov.uk)



14<sup>th</sup> November 2024

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 18<sup>th</sup> November 2024 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', with a horizontal line underneath.

Mrs Tracy Morris  
Clerk to the Council



CLW PC AGENDA

## **Agenda**

- 1. To receive and accept apologies**
  - 1.1 Received and Accepted Resignations from Mr Mark Lee, Mrs Karen Wardle and Mrs Avril Willis**
  
- 2. Election of Chairman**  
(Due to Resignation of Mr Mark Lee)
  
- 3. Declaration of Interest**
  
- 4. Public Participation (None Indicated)**
  
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 21<sup>st</sup> October 2024 (Attached)**
  
- 6. Clerk's Report (To Follow)**
  
- 7. Events Reports**
  - 7.1 Remembrance Sunday and Armistice Day Service Report (Cllr S Maddock)**
  
  - 7.2 Update on Christmas Light Switch On Event - Saturday 30<sup>th</sup> November 2024 from 6pm - Spend on Switch On £1,500 (Cllr M Clifford)**
  
  - 7.3 Christmas Tree Installation/Lights Spend £9,000 (Cllr M Clifford)**
  
  - 7.4 Update on OAP Meal £2,300 in Budget (See Clerk's Report)**
  
  - 7.5 Warm Space Initiative Report 2024**



CLW PC AGENDA

**8. Accounts for Payment**

*All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)*

**1. Payments October/November**

**PAYMENTS LIST**

Vouch	Code	Bank	Descrip tion	Supplier	TYPE	Net	Total	
248	Office Rental	Virgin Money	Office Cleaning	Gillian Lloyd	Z	72.00	72.00	
231	Christmas Tree	Virgin Money	Christmas Tree Installati	Elveden Farms Ltd	S	3,675.00	735.00	
232	Christmas Tree	Virgin Money	Installation/Dismantling C	City Illuminations	S	1,520.00	304.00	
233	Christmas Tree	Virgin Money	Christmas Tree Installati	City Illuminations	S	2,340.00	468.00	
234	Christmas Tree	Virgin Money	Replacement Christmas T	City Illuminations	S	744.35	148.87	
218	ICT	Natwest Bank	D/D Website/Email Managem	Easy Websites	S	66.00	13.20	
221	Phone	Natwest Bank	D/D Phones/Broadband	O2	S	39.55	7.91	
224	Phone	Virgin Money	D/D Phones/Broadband	Three Business Sen	S	7.50	1.50	
226	Phone	Virgin Money	D/D Phones/Broadband	BT	S	49.59	9.92	
223	Office Rental	Virgin Money	S/O Rent/Room Hire	Red Rose Storage L	S	69.33	13.87	
247	Utility Bills	Virgin Money	Utility Bill	Eon	L	56.22	2.81	
228	Bowling Green Lease	Virgin	B/T CLWBG Monthl	Aquarius	X	£49.00	49.00	
229	Bowling Green General Repairs	Virgin Money	CLW Bowling Green Main	Kevin Bond	Z	118.33	118.33	
219	Employee 1	Virgin Money	S/O Salary	Employee 01	E	2,760.48	2,760.48	
222	Lengthsmen	Virgin Money	S/O Salary	Lengthsmen ME	E	384.00	384.00	
227	Lengthsmen	Virgin Money	S/O Salary	Lengthsmen CD	X	96.00	96.00	
230	Lengthsmen	Virgin Money	Salary	Employee	Z	240.00	240.00	
220	Pension Costs	Natwest Bank	D/D Pension	LCC Pension Employ	E	898.14	898.14	
225	Grass Cutting/Maintenance	Virgin Money	B/T Grass Cutting/Open Spar	Envirocare Mainteni	S	781.25	156.25	
<b>Total</b>						<b>13,966.74</b>	<b>1,861.33</b>	<b>15,828.07</b>

**2. Payments November/December**

**PAYMENTS LIST**

Vouch	Description	Bank	Description	Supplier	T	Net	V	Total
235	ICT	Natwest Bank	D/D Website/Email Managem	Easy Websites	S	66.00	13.20	79.20
238	Phone	Natwest Bank	D/D Phones/Broadband	O2	S	36.36	7.27	43.63
240	Office Rental	Virgin Money	S/O Rent/Room Hire	Red Rose Storage L	S	69.33	13.87	83.20
241	Phone	Virgin Money	D/D Phones/Broadband	Three Business Sen	S	7.50	1.50	9.00
242	Phone	Virgin Money	D/D Phones/Broadband	BT	S	49.59	9.92	59.51
244	Bowling Green Lease	Virgin	B/T CLWBG M	Aquarius		£49.00		49.00
245	Bowling Green General Rep	Virgin Money	CLW Bowling Green Main	Kevin Bond	Z	118.33		118.33
236	Employee 1	Virgin Money	S/O Salary	Employee 01	E	1,722.67		1,722.67
239	Lengthsmen	Virgin Money	S/O Salary	Lengthsmen ME	E	384.00		384.00
243	Lengthsmen	Virgin Money	S/O Salary	Lengthsmen CD	X	96.00		96.00
246	Lengthsmen	Virgin Money	Salary	Employee	Z	240.00		240.00
237	Pension Costs	Natwest Bank	D/D Pension	LCC Pension Employ	E	899.66		899.66
<b>Total</b>						<b>3,738.44</b>	<b>45.76</b>	<b>3,784.20</b>

**3. Receipts October 2024**

**RECEIPTS LIST**

Vouch	Date	Description	Bank	N	Total
72	02/10/2024	Bank Interest	Virgin Money	Z	1.10
70	31/10/2024	Bank Interest	Natwest Bank	X	31.46
<b>Total</b>					<b>32.56</b>



## CLW PC AGENDA

### 9. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

\*Just to inform Members that the McDonalds Restaurant planning application on the old Beaumont Pub site was approved on Tuesday 12<sup>th</sup> November 2024.

1.Application no: 24/00888/DIS Case Officer: Mr Iain Crossland - 01257 515903  
Ward: Clayton West And Cuerden Proposal: Application to discharge condition 17 (details of streets proposed for adoption) attached to planning permission 20/00377/FULMAJ (Erection of 115 dwellings with associated parking, landscaping, drainage, pump station, layout of roads and footways and other associated works) Location: Land Adjoining Cuerden Residential Park, Nell Lane, Cuerden

2.Application no: 24/00905/MNMA Case Officer: Eleanor McCleary - 01257 515176  
Ward: Clayton West And Cuerden Proposal: Minor non-material amendment to planning permission ref: 23/00996/FULHH (Single storey side/rear extension) to change roof tiles to grey smooth tile. Location: 76 Hunters Road, Clayton-le-Woods, Leyland, PR25 5TT

3.Application no: 24/00888/DIS Case Officer: Mr Iain Crossland - 01257 515903  
Ward: Clayton West And Cuerden Proposal: Application to discharge condition 17 (details of streets proposed for adoption) attached to planning permission 20/00377/FULMAJ (Erection of 115 dwellings with associated parking, landscaping, drainage, pump station, layout of roads and footways and other associated works) Location: Land Adjoining Cuerden Residential Park, Nell Lane, Cuerden

4.Application no: 24/00905/MNMA Case Officer: Eleanor McCleary - 01257 515176  
Ward: Clayton West And Cuerden Proposal: Minor non-material amendment to planning permission ref: 23/00996/FULHH (Single storey side/rear extension) to change roof tiles to grey smooth tile. Location: 76 Hunters Road, Clayton-le-Woods, Leyland, PR25 5TT

5.Application no: 24/00888/DIS Case Officer: Mr Iain Crossland - 01257 515903  
Ward: Clayton West And Cuerden Proposal: Application to discharge condition 17 (details of streets proposed for adoption) attached to planning permission 20/00377/FULMAJ (Erection of 115 dwellings with associated parking, landscaping, drainage, pump station, layout of roads and footways and other associated works) Location: Land Adjoining Cuerden Residential Park, Nell Lane, Cuerden

6.Application no: 24/00938/FULHH Case Officer: Eleanor McCleary - 01257 515176  
Ward: Clayton West And Cuerden Proposal: Single storey detached outbuilding to form annexe ancillary to main dwelling. Location: 10 Glenmore, Clayton-le-Woods, Chorley, PR6 7TA



**CLW PC AGENDA**

**10. Correspondence**

**11. Motion to Exclude Press and Public and Staff**

Due to Staffing Issues

**12. Report of a Complaint and Notification of Ongoing Investigation**

**13. Annual National Pay Award for Clerk/Admin Staff 2024/25 (See Clerks Report)**

**Cost £1,011 Per Annum (Budgeted)**

**14. Date for Next Meetings**

1. The next full parish council meeting is scheduled to be held on Monday 9<sup>th</sup> December 2024 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY. (Monday 20<sup>th</sup> January 2025 would be scheduled New Year Meeting)

2. Provisional Dates for FPC Meetings for 2025 (See Clerks Report)

**AOB**

Annual Staff/Councillor Christmas Meal Proposed Date Monday 16<sup>th</sup> December 2024 7pm Onwards – Halfway House Preston Road